



MOHAMMED HASAM

ABOUT ME

Providing effective, efficient, cost saving probability, service to the organization with new ideas, by utilizing the skill & experience, which acquired from knowledge.

PERSONAL INFO:

✉ Hasamdeen91@gmail.com

☎ [+97 77-1454 957](tel:+9777-1454957)

👤 13 February 2003

📍 23/1 Ketharama Road,
Beruwala.

♂ Male

🚩 Sri Lankan

👤 Unmarried

SKILLS

- Ability to multi task
- Work well under pressure
- Leadership Qualities
- Quick Learner

LANGUAGES

- English
- Sinhala
- Tamil

Education

- Higher National Diploma in Computing 2023 March
Esoft Metro Campus – Kalutara
- Diploma In Information Technology 2020
Esoft Metro Campus – Kalutara
- Diploma in English 2020
Esoft Metro Campus – Kalutara
- Ahadiya Intermediate National Examination 2017
Al Humaisara National School – Beruwala
- Computer System and Hardware and Web Development 2024
- GCE O/L Examination 2019
Al Humaisara National School – Beruwala
Completed with 5c, 4s
 - Quickbooks Accounting (Academy)

Employment

- Office Assistant / Account Assistant/Contacts 2020 – present
Administrator Fikraweli (PVT) LTD
 - Managed account details, daily expenses, labor charges, and other office tasks.
 - Specialized in Microsoft Excel for data organization, analysis, quickbooks and reporting.
- Assistant Accountant/ Administrator 2019 – present
Induruva Beach Hotel – Beruwala
 - Maintained accurate financial records and ensured proper documentation.
 - Proficient in using video editing software to create engaging content.

Reference

Mrs. Thilini Karunarathna

Assistant Branch Coordinator
Network Coordinator (DIE) & Lecturer – English
ESOFT Metro College – Kalutara
(MA in Linguistics (rdg), B.Edu)

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Eng. Asjath Rahman

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