



RISHAD ZAKI

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📍 Sri lanka, batticaloa, valaichenai

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Skills

- Data Entry & Document Conversion
- photo editing
- AI Tools Expertise
- Basic video editing

Language

English

Tamil

About Me

Motivated and detail-oriented student and freelancer with strong skills in data entry, SEO blog/article writing, document conversion, and basic photo editing. Skilled in using AI tools and committed to delivering accurate, high-quality work on time.

Experience

Freelance Data Entry Projects 2024 – Present

- Converted and formatted Excel, Word, and PDF documents with 100% accuracy.
- SEO Blog Writing
- Wrote optimized blog posts using keyword research to improve readability and ranking.

Education

oddamavadi central college	2018 - 2024
GCE A/L Commerce Stream (Self-Study, 2026)	2006 - 2008
Google cyber security professional course	