Thurairajah Dakshayini

Manipay South,

Manipay.

14/1/2024

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**EMPLOYMENT & PROFESSIONAL EXPERIENCE**

Freelanze Work At NGO’s 2015- up to Now

Data operate Report writing , Documention

Consultancy for Anticipatory North East Monsoon Response Project in Save the Children International. November to December 2018. I worked as project officer Selected 11 School in Batticaloa District.

**Roles &Responsibilities**

* Establish or re-activity the school committees in selected School.
* Provide an orientation for the school committees based on school safety guidelines.
* Guide the school safety committees to conduct school based risk assessment , mapping and mitigation plan.
* Coordinate & organize school based disaster risk reduction programme such as awareness and DRR training in cooperation with Disaster Management center and other relevant authorities.
* School safety committees are in cooperating school safety guideline and internalizing risk mitigation in to the school development plan.
* Good professional relationship and coordination with zonal education officer, divisional secretaries, school communities and relevant stakeholders.

**3rd** *November 2014 to 2015 December* ***Protection Filed Officer*** *for Safe Migration Project in Swiss Labour Assistance (SAH) at Mulllithivu District*

**Roles & Responsibilities:**

* Identifying the migration issues in Northern Province.
* Implementing the social mapping through the identification for migrant Family data and providing counseling and Psychosocial Activities.
* Conduct with CBOs, Paralegals Trainer &Government officers for Migration information sharing.
* Coordination with Migrant Development Officers for **Safe Migration Campaign Awareness** **(Street Drama)**
* TOT Training **Remittances Management Training** for Migrants family members, CBO’s, Paralegal & Social Mobilizer’s (Business Development plan,)
* Coordination with Batticalo District Migrant Development Officers to arrange the Exposal visit to our District Migration Development Officers, paralegal and Community Moblizers.
* Identified from migrant family children, war widow family children and other children to analyses the Protection issued finally selected the beneficiaries to support income generation activity the family members creating additional income for a family and also referred to the relevant Authority and NGO’s for a support.
* Project planning, Implementation, monitoring and evaluation system
* Participations to understand the role and functions of the Sri Lanka Foreign EMPLOYMENT Bureau, (SLBFE)
* Participants to Focus on the value of migrant labour and the contribution of Migration works to the country and to their families
* Provide a brief introduction to the Sri Lanka labour Migration policy of Sri Lanka.
* Provide information to participants about the labour Migration process in srilanka
* Capacity development training for CBOs, Cultural group & Social Mobilizer’s.
* Implementing Safe migration awareness through street drama and other kind of activities.
* Co-ordination, communication & facilitation with CBOs, Paralegals, Trainer, Government shareholders, CHRD,& Social Mobilizer’s
* Arrange the Advisory committee meeting with Government agent , legal Aid commission , Migrant Development Officers, paralegal’s CBO’s , INGO’s and SGBV, Coordinator, for final handing over the active committee to Government agent to function.
* Net Working & Annual meeting With paralegals, Development Officers, CBO’s Members NGO’s .
* Computerize all project related Document.

**Skill’s Training**

* Paralegal Training TOT (Training of Trainers)
* Training, Remittances management ( TOT)
* Skilled Efficiency in Psychosocial care and Counseling **Conducted by SAH**

**(Dr. Rajaram Subbian, Bangalore) June 2015- November 2015.**

* Participated Exchange Platform meeting
* Violence agent women training (TOT)

I worked as a Project Officer **Care and Child Protection in the USAID Programme at Save the Children International 2013 – 2014** during the periods my roles and responsibilities are as follows.

My role was mainly implementing the project in an appropriate manner , coordinate with government authorities in district level for project initiation, developing action plan for district with support of PC and PM. Implementing the Project Muallattivu , and Oddsuddan DS division .

**Community-based child protection systems.**

1. Mainly responsible for implementation of programs under the care and child protection thematic area in the Northern Province. Contributed in developing implementation plans, reporting. Coordination care and protection activates in collaboration with government non -government, partner agencies and CBO’s. Protection issue identified from war widow family and analyses the issued finally selected the beneficiaries to support the Income generation activates, psychosocial support and referred to relevant Government Authority and NGO’s for another support.
2. Monitoring of progress of grants and budgets through ensuring activities are implemented, preparation of progress reports, observation of activities through undertaking filed visits.
3. Participated in program review meetings and coordinating with stakeholders towards fulfilling donor requirement .
4. I have to develop implementation plan for field assistance work monitoring the field level progress and referral to relevant authorities. In collaboration with the Project Manager Child Protection Adviser, Identify training needs related to Child Protection and facilitate trainings for Government officers, VCRMC members CBO’s and VCDC. Arrange the exposure visits to VCRMC members.
5. VCDC/VCRMCs forum is a place for VCDC/VCRMCs to come together to exchange and learn from each other on their plans and activities, and the progress and achievements realized including number and cases of children they have supported. This is also to highlight how VCDC/VCRMC can function to promote care and protection of children in a community. We can use the opportunity to promote the mechanism amongst other GN/GS where VCDC/VCRMCs are not functioning, and to improve their knowledge and skills to carry out their responsibilities.
6. Increase the child participation through the VCDC activities, children will encourage bringing out their issues in the VCRMC meeting and solution will identify by VCRMC and VCDC. VCRMC members collaboration with SDC committee members. for decision making level

**Intergrated programme with Education and Child protecation Team**

save the children education team and child protection team did the Join programme literacy boost project in Mullithivu District we are oragnoisted techers training and volunteer training .

Volunteer Training for children after school come doing studing guied the children

**Skill’s Training**

1. Child Participation Training on SC
2. Child Safeguarding policy on SC
3. Village Level Child Rights Monitoring Committees Forum at National level

**Emergency response work (2014 October )**

**Landslide Koslanda Tea Plantation Uva province**

* Provided all children’s to psychosocial activity and individual counselling
* Re creational activity coordination with Government Officers
* Individual and family counselling, play therapy and Art therapy

I worked as P**rotection Field Officer** at **Danish Refugee Council 2011-2013** during the periods. My main tasks are as follows,

**Protection Field Officer**

**1. Protection Monitoring**

1. Conduct protection monitoring activities among returnee communities and report to management.
2. Conduct interviews and identify cases like access to legal protection, registration and documentation. Make referrals accordingly.
3. Undertake regular field visits to conduct interviews with returnees and other relevant stakeholders in order to gather protection related information.
4. Accurately and responsibly document the information and share with appropriate partners.
5. Design appropriate protection interventions, including referrals to relevant authorities and agencies.
6. Initiate or support community advocacy activities designed to improve the protection situation of returnees and other vulnerable population.

**2. Protection Awareness Raising and delivering trainings**

1. Plan design and implement protection related training and awareness events for returnee communities Program
2. SGBV awareness programs for Refugees, Returnees and Internal displace people .
3. STD programs
4. Counseling and relevant training programs
5. Community relations and response EVA needs
6. Conducted impact monitoring of awareness raising events.

**3.Community Mobilization**

* Involve community structures in the mobilization of children, youth, women and elderly into peer group and support networks with defined focus, structure and activities.
* Work with the pear groups to increase their capacity for self-advocacy and self-mediation.

**I worked as Project Development Officer** (P**rotection) 2005-2006, Project Officer (Social Worker) Save the Children In Sri Lanka Since 2006-2009 During the periods I have worked in Killinochchi , Mullithivu Vavuniya, Jaffna and Mannar districts different periods.**

**Assigned roles and responsibilities are as follows,**

• Participate and lead, as appropriate in carrying out of situation analyses for identifying and prioritizing development needs in the thematic area, child rights and mission of SCISL.

• Identify appropriate projects for direct implementation or through partners, and develop community Program , monitoring the child protection cases & entering the cases.

• Undertake regular monitoring of partners undertaking projects, as well as oversee those implemented directly by SCiSL, in order to ensure achievement of program objective.

• Ensure report from partners, as well as others, periodic reports to be sent to project manager, are written, reviewed and appraised in a timely manner, in order to maintain quality of the same.

• Identify the training needs partner staffs for the capacity building, change and transformation and provide technical inputs with regard to data compilation and preparation of reports and maintain the quality of work, so as to meet SCiSL and external donor requirements.

• Unconditional Cash Transfer scheme for targeted House Holds (H/H) to meet their immediate basic needs and Cash grants to H/Hs which are able to engage in IGA will be provided.

**Emergency response**

1. Relief / rehabilitation work (community development)

2. Emergency activities (Pre & post) Data collection ,Interview Penal Discussion

3. Conducted joint needs assessments and coordinated response

4. Monitoring the partner organization for children Nutrition food and child Friendly space activate

5. Integration of separated children to their parents and relations.

6. Network with psychosocial supporter for special needs children, youth, & family

7. Established Child friendly Space in our working location.

8. Conducted the psychosocial training programmes for Volunteers and Partner Staff

**Facilitator for Social Worker SSFA, UNICEF funded project 2010 - Save the Children in Sri Lanka**

* Attending coordination meetings with probation and UNICEF and other stake holders.
* Training for project assistant, volunteers and partner staff.
* Family, children &youth assessments, Registration of surrendered children who were released from courts.
* Education and Livelihood support assessment on case grant, ect.
* Referrals for appropriate service providers such as UN agencies, INGOs, government authorities.
* Identifying the immediate right based needs of the surrendered and vulnerable children in resettlement area.

**As a Social Worker– CAAC (Children Affected by the Armed Conflict) UNICEF project**

**1.** Updating Interagency Data Base Child protection

2. Coordinating with UNICEF about recruitment and relished children, separated children &Family assessment and reunification with family, community and full fill children needs. Integration of to their parents and relations.

***3. (SSFA UNICEF Project)*** *Children and youth affected by armed conflicted data collection in*

 *KILLINOCHCHI, MULLITHIVU, VAVUNIYA & MANNAR, District.*

4. Psycho Social focal point (Kilinochchi and Mullaitivu)

5. Psychosocial support for special needs children, youth and separated children referred to government structures LNGO’s CBO, s and relevant authorities

6. Monitoring the Child Friendly Space in Mullithivu&Kilinochchi District our targeted village.

7. Providing counseling and awareness for relished children, special need children, separated children& Affected by Land Mince children and families

8.The purpose of this project is to empower CPC and Children Club to establish sustainable strategy in the village to reduce child related issues and give mental support. CPC will lead community work in village level. Leadership will allow CPC and CC to gain village level reorganization. Through proposed activates children will prevent and protect violence and abuse wile the community will take respond to child related issues long term.

**Livelihood Program**

 1. Family assessment, Need assessment on Base line, Home visit

2. Impact monitoring the income generation activity

 3. Implementing the project

 4. Budget Monitoring

 5. Report writing and documentation

 **SKILL TRAINING**

• Training programon **Social Work** conducted by **M**inistry of **S**ocial **W**elfare

* Inter-Agency Database Training Conducted by SCiSL and UNICEF

• Child Protection Information Management Workshop. UNICEF&SCiSL

• Skilled Efficiency in Psychosocial care and Counseling **Conducted by SCiSl**

 **(DrRajaramSubbian, Bangalore)**

• Family Therapy Counseling

• Community Mobilization

• United Nation Department of safety and Security Mines/UXOs **Awareness Training.**

• Capacity Building for Children’s Consultations (DHRUVA)

• Project Proposal, Budget and Report writing.

• Child/Adolescent Mental health.

• Budget Monitoring and Impact monitoring on Livelihood

* Successfully participated five days’ Workshop on **Child Protection in Emergency & Monitoring** Child Friendly Corner in IDP Camps, conducted by save the children in Sri Lanka
* Workshop on Programme **reporting and monitoring** conducted by save the children in Sri Lanka.
* **Leadership Training,** conducted. By SCiSL
* Training on **Child protection and information Management** conducted by save the children in Sri Lanka.
* **July 2003 - Nov 2005 District counselor – Family rehabilitation Center**

**I worked as the District Counselor Vavuniya, Manner &Trincomalee**.

**My role as follows**

**Key skills:** Monthly Mobile Clinic /Preparation of budget and action plan. /Individual counseling/ Affected by War, Land Mince children and family’s Counselors supervision of every month/Conducting psychosocial awareness Programme (TOT)/Monitoring the Income generation Activity (War Widowers )/ Coordinating with other NGO’s and Government bodies for Referral System.

I worked at **Women Education Research Centre WERC (**Colombo) from 1992- to 2000 As a **Gender Sensitization Program Coordinator.**

**Key responsibilities**

**•** Coordinator of national conference & Gender base program

• Monitoring the income generation activity

• Coordinating with other NGO’s for Gender Sensitization Program

• Conducting awareness Programme on violent again women (Domestic Violence)

• Preparation of annually, monthly and quarterly reports

• Research on Female headed House hold (War widowers)

* Coordination with relevant NGO for SGBV meeting

**Skill Training**

* **Research Methodology**
* **Prevention of Domestic violence, Referrals system, and Reporting**
* **Sexual Harassments on publics, and office.**

**Free-lance Work**

• Research assistant on Violence Against Women (2011 Jan - March) Women Education and Research Center Colombo.

Muslim Women’s Research Action Forum (2001)

• Worked as a Reporter on Human Recourse Development

**Center for Women Research**

* Research assistant on Combating Child Labour Data collocation, Interview panel discussion (Ratnapura District)

Theepam Institute Manipay (Jaffna 1989-1991)

I worked as a Documentation Officer, research on Dowry System in Jaffna

**Canadian International Development Agency**(**CIDA)** Colombo

I worked as a Documentation Officer at CIDA in Colombo

Data entry operator

Books Journals, Handout

**International Centre for Ethnic Studies**

Data collocation and Analyzed

*Penal code amendment, Criminal procedure amendments*

**Academic Qualifications:**

**Reading for degree on Sociology at Open University of Sri Lanka**

GCE ‘A’ Level – Tami, Hindu culture, Commerce, Economic

GCE ‘O’ Level

**Additional Qualifications:**

Diploma in Computer DP Aids

**National Institution of Social Development – Colombo**

 University : Recognized university of NISD, Sri Lanka

 Skill covered : Dip in Counselling

Diploma in Counseling 2002-2004

**Subject Grade Subject Grade**

General Psychology B Social Psychology C

Development Psychology B Counseling Skill C

Counseling Theory B Skill Development Training C

Counseling Techniques B Abnormal psychology C

Counseling Treatment planning B

**Counseling Practice**

Prof DrThayaSomasundaram

Consultant Psychiatrist Unite

District General Teaching Hospital Jaffna.

Thellipali Psychiatry Unite

Manthival Psychiatry Unite

**Counseling Supervision**

**Fr. S Damaian M.A (Ottawa University)**

**Counseling Psychologist & Clinical Supervision**

Wholistic Health Center Jaffna.

**Diploma in Human Rights Colombo University 2011-2012ies**

**Diploma in Social Work 2002 - 2004 (Not Complete )**

**Research on**: Female Headed House Hold (War widower)

Institute of Human Rights (Three Month)

**Language proficiency:**

**English:** English Language Department English course (six months): Colombo, Sri Lanka.

**Communication:**

Good communication skills gained from during my different work correspondence. Working on team projects during my carrier has involved different roles, which have developed leadership, negotiation and persuasion skills.

**Team Work:**

Successful implementation of work was dependent upon participation and motivation of syndicated projects groups.

**Interpersonal skills:**

I can motivate people and encourage harmonious working relationship as a team player

**Problem solving:**

Development of strong analytic and diagnostic skill as faces the problem in the working environment. Easily adopt able to changing circumstances and able to work with all types of people.

**PERSONAL DATA**

 • Full Name : Thurairajah Dakshayini

• Marital Status : Single

* Gender : Female

T.Dakshayini

Signature

**Referees**

* + - 1. **Ms. Karthikeyini Sabaratnam**

 **Education Officer**

 **UNICEF**

 **Killinochchi**

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1. Ms. G. Marina

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Batticola

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 Batticola

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